

SMME Pre – Tender training, SANRAL Contract No. 65210/1019/2021/01

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_ ELIAS MOTSOLEDI_ Local Municipality SMME PRE TENDER TRAINING

URGENT QUOTATION REQUEST FOR CATERING SERVICES

RFQ NO: **_12AUG24 Dennilton_**

Enquiries: **_Mzuyanda Tabane_**

Tel: **_068 709 2800/078 683 6058_**

Email: **_mzuyanda@tjeka.co.za_**

RFQ Closing Date: **_16/08/2024_**

Standard Conditions:

1. The Catering services required will be for the duration of the training as per specifications below:
 - 22 days
 - Target number for catering is 25 people per day (Final number to be confirmed daily once training has commenced by 10:00 every day with practitioner)
 - 500ml Bottle of water x 2 per day x 25 people
 - Pap with an option of rice served.
 - Chicken with option steak meat
 - 3 salads
 - 440ml Cold drinks at lunch with different flavours x 25 people
 - Plates, spoons, folk and knife for eating
2. The catering services will be required from **_20/08/2024_** at the following address: **_Training Venue to be confirmed_**
3. The service provider must reside in **_Dennilton_**
4. Prices quoted should be in South African Rand and inclusive of VAT costs such as delivery, taxes, etc.
5. The quotation submission of the services must be accompanied by the following documents:
 - a. Valid SARS Tax compliant certificate,
 - b. Current CSD summary report,

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- c. CIPC registration
 - d. Valid BBBEE certificate/ Affidavit
 - e. Valid Health and safety certificate for catering food
6. The supplier to accept full responsibility for the proper execution and fulfilment of the goods/services quoted for the full 22-day period at the accepted price quoted.
7. Quotes should be submitted on an official letterhead and duly signed and addressed to:
- Tjeka Training Matters (Pty) Ltd**
P O Box 22813
HELDERKRUIN
1733
- Attention: _Mzuyanda Tabane_(Relevant Project Co-Ordinator)**
8. The General procurement Conditions of Contract issued by National Treasury are applicable.
9. Payment terms:
- a. Invoices must be submitted on a weekly basis before close of business every Friday based on the attendance registers and actual number of learners that attended the training and received meals. (ACS/Tjeka JV practitioners are excluded)
 - b. Payment will be made at the end of the 22 day delivery period and will then be made within 2 days from the JV having been paid on the invoices submitted to Sanral
 - c. Please note that incorrect invoices or invoices submitted without an accompanying statement, can cause delays in payment.
10. Your quotation must be delivered on indicated date and time or you will be deemed non-responsive.
11. Your written quotation should be sent to: E-Mail: **mzuyanda@tjeka.co.za**

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